



DEVELOPMENT AUTHORITY
OF DAWSON COUNTY

Development Authority of Dawson County
Regular Meeting Minutes
January 18, 2022

Location: Meeting conducted at Dawson County Chamber of Commerce meeting room in Dawsonville, GA & simultaneously remote meeting via video conference due to Covid19 Pandemic.

Attendees: Tony Passarello, Chair, Brian Trapnell, Vice-Chair, Tara Hardwick, Secretary, Jere Allen, Treasurer (Virtual), Dennis Fedoruk, Gary Coates, Dr. Carroll Turner and Ex-Officios: Mandy Power, & Brooke Anderson (left meeting at 6:45pm).

Absent: Chris Gaines, Dr. Damon Gibbs.

Guests: none.

- 1. Call to Order.** Called to Order at 6:24pm by Tony Passarello, Chair.
- 2. Announcements.** The Chair welcomed our newest Board member, Dr. Carroll Turner.
- 3. Approval of the advertised Location, Quorum & Attendance.** The Chair requested a motion that the meeting was being held in the duly advertised location, a quorum was reached, and board members were in attendance in person or via telephone/video. Confirmation was made that the meeting was submitted to Dawson News & posted. Motion to approve advertised location, quorum and attendance was made by Brian Trapnell. Seconded by Dennis Fedoruk. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.
- 4. Approval of the Agenda.** The Chair requested a motion on the draft agenda (previously provided to the Board electronically). Motion to approve the agenda by Dennis Fedoruk. Seconded by Brian Trapnell. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

5. Approval of the Minutes. The Chair opened the floor for discussion of the regular meeting minutes of the October 26, 2021 meeting, as previously provided to the Board electronically. Motion by Dennis Fedoruk to accept the October 26, 2021 minutes as written. Brian Trapnell seconded the motion. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

The Chair opened the floor for discussion of the minutes of the October 6, 2021 Special Called Meeting, as previously provided to the Board electronically. Motion by Brian Trapnell to accept the October 6, 2021 minutes as written. Dennis Fedoruk seconded the motion. Passed 5-0. Coates, Fedoruk, Passarello, Trapnell & Turner in favor. Hardwick abstained. None opposed.

6. Financial Report. Mandy Power presented a general overview of the financial statements in the absence of Jere Allen. See attached document of payoff of UCBI note by Chamber of Commerce. Motion made by Gary Coates to authorize the Chair to execute documents for signing deed back to Dawson County Chamber of Commerce. Motion seconded by Brian Trapnell. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed. Motion by Gary Coates to accept the DADC January 18, 2022 Financial Reports as presented. Seconded by Brian Trapnell. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

7. Election of New Officers. Chairman Passarello opened the floor for discussion of officers for FY 2022.

Motion made by Dr. Carroll Turner to elect Brian Trapnell as Chair. Motion seconded by Dennis Fedoruk. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

Motion made by Dennis Fedoruk to elect Jere Allen as Vice Chair. Motion seconded by Brian Trapnell. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

Motion made to re-elect Tara Hardwick as Secretary by Gary Coates. Motion seconded by Brian Trapnell. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

Motion made by Brian Trapnell to elect Gary Coates as Treasurer. Motion seconded by Dennis Fedoruk. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

8. Economic Development Report. See attached report electronically provided in advance to the Board, including an update on the Peaks of Dawsonville. No motions made.

9. Ex-Officio Reports.

A. School Board – Dr. Gibbs absent. No report. No motions were made.

B. EWSA – Brooke Anderson left meeting at 6:45. No report. No motions were made.

C. County Government – Chris Gaines absent. No report. No motions were made.

D. Chamber of Commerce – Mandy Power reminded all of upcoming Chamber events. No motions were made.

10. Old Business.

A. Economic Developer Search. Progressing along with the recruiting firm. Hope to have a candidate in place in March or April. No motions made.

B. Retreat 2022. Ideas were discussed for the 2022 Board Retreat, which will serve as our meeting for October or November. No motions made.

11. New Business.

A. Approval of FY2022 Budget. Motion made by Tony Passarello to approve budget “as is” with last year’s actuals on expense side & amend at February meeting if needed. Motion seconded by Dr. Turner. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

B. Who are we and how do we define success? The Chair asked each Board member to consider this & report responses to him or Mandy by 2/1/22. No motions made.

C. Board Training 2022. Ideas were exchanged of training ideas, which included basic board member training. No motions made.

D. Review & Sign Conflict of Interest Forms. Accomplished. No motions made.

E. Purchase of Gala table for Chamber of Commerce Annual Gala on 2/26/22. Motion made by Tony Passarello to purchase table for Gala at \$625. Motion seconded by Dennis Fedoruk. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed.

F. 2022 Meeting Schedule. Reminder of meeting schedule in handouts; monthly on 3rd Tuesday at 6pm at Dawson County Chamber of Commerce Board Room. No motions made.

12. Adjournment. The Incoming Chair opened the floor to entertain a motion to adjourn the January 18, 2022 meeting. Tara Hardwick made a motion to adjourn the meeting. Tony Passarello seconded the motion. Passed 6-0. Coates, Fedoruk, Hardwick, Passarello, Trapnell & Turner in favor. None opposed. Meeting was adjourned at 7:46P.M.

Attachments to these minutes on file: Board Meeting Packet, Sign in sheet, Minutes from October 26, 2021 Regular Meeting, Minutes from October 6, 2021 Special Called Meeting, UCBI payoff document, 2022 Budget documents, Economic Development Update, Financial Report, 2022 Meeting Schedule.

Respectfully submitted,

Tara Hardwick, Secretary