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**DEVELOPMENT AUTHORITY**  
OF DAWSON COUNTY

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**Development Authority of Dawson County**  
**Regular Meeting Minutes**  
**January 17, 2023**

**Location:** Meeting conducted at Dawson County Chamber of Commerce meeting room in Dawsonville, GA & simultaneously remote meeting via video conference.

**Attendees:** Jere Allen, Vice-Chair, Brian Trapnell, Chair, Tony Passarello, Dr. Carroll Turner, Dennis Fedoruk, Lynn Jackson, and Ex-Officio(s): Dawson County Commissioner Chris Gaines, Dawson County Chamber of Commerce President & CEO Mandy Power & Director of Economic Development Kevin Herrit.

**Absent:** Ex-Officious: Nicole Lecave, and Brooke Anderson.

**Guests:** Gary Coates

- 1. Call to Order.** Called to Order at 6:00 pm by Brian Trapnell, Chair.
- 2. Announcements.** Brian Trapnell welcomed .
- 3. Approval of the advertised Location, Quorum & Attendance.** The Chair requested a motion that the meeting was being held in the duly advertised location, a quorum was reached, and board members were in attendance in person or via telephone/video. Confirmation was made that the meeting was submitted to Dawson News & posted. The motion to approve the advertised location, quorum, and attendance was made by Jere Allen and Seconded by Dennis Fedoruk. Passed 5-0. Allen, Passarello, Trapnell, Fedoruk & Turner are in favor. None opposed.
- 4. Approval of the Agenda.** The Chair requested a motion on the draft agenda (previously provided to the Board electronically). Motion to approve the agenda by Dennis Fedoruk. Seconded by Dr. Carroll Turner. Passed 5-0. Allen, Passarello, Trapnell, Fedoruk & Turner are in favor. None opposed.

**5. Approval of the Minutes.** The Chair opened the floor for discussion of the regular meeting minutes of the December 20, 2022, meeting, as previously provided to the Board electronically. Motion by Dr. Turner to accept the December 20, 2022, minutes as written. Dennis Fedoruk seconded the motion. Passed 5-0. Allen, Trapnell, Passarello, Fedoruk, & Turner are in favor. None opposed.

**6. Financial Report.** Director Herrit gave an overview of finances (see attached Balance Sheet & Statements of Revenues and Expenses). Motion made by Dr. Turner to accept the December 31, 2022, Financial Report as presented. Motion seconded by Jere Allen. Passed 5-0. Allen, Trapnell, Passarello, Fedoruk, & Turner are in favor. None opposed.

**7. New Business.**

**A. Election of Officers** – Jere Allen made a motion to appoint Brian Trapnell as .Chair of The Development Authority of Dawson County. Tony Passarello seconded the motion. Passed 4-0. Allen, Fedoruk, Turner, and Passarello with Trapnell abstaining. Chairman Trapnell then asked for motions from the floor for a Vice-Chair. Tony Passarello made a motion to appoint Jere Allen as Vice-Chair and the motion was seconded by Dennis Fedoruk. Passed 4-0 Trapnell, Fedoruk, Turner, and Passarello with Allen abstaining. Chairman Trapnell asked for motions from the floor for a Secretary. Jerry Allen made a motion to appoint Dennis Fedoruk as Secretary and the motion was seconded by Carrol Turner. Passed 4-0 Trapnell, Turner, Passarello, and Allen with Fedoruk abstaining. The Chairman then asked for motions from the floor for a Treasurer. Carrol Turner made a motion to appoint Tony Passarello to the position of Treasurer, and the motion was seconded by Dennis Fedoruk. Passed 4-0 Trapnell, Turner, Allen, and Fedoruk with Passarello abstaining.

**B. 2023 Budget Proposal.** Dawson County Chamber of Commerce President and CEO Mandy Power presented the proposed 2023. The Chairman asked if there was a motion to approve the 2023 budget. Tony Passarello made a motion to approve the 2023 budget as presented, and the motion was seconded by Dennis Fedoruk. Passed 5-0 Trapnell, Allen, Fedoruk, Passarello, and Turner.

**C. Regular Meeting Dates for 2023.** Director Herrit introduced the regular meeting dates to be on the first Tuesday of the month. The meeting dates were approved with the exception that November would be reserved for a Retreat for the DADC. Tony Passarello made a motion to approve the meeting dates for the first Tuesday of the Month with the exception of November for a retreat, and was seconded by Carrol Turner. Passed 5-0 Trapnell, Allen, Fedoruk, Passarello, and Turner.

**9. Old Business.**

**A. ETC Grant Update.** President and CEO Ms. Power briefed the board that all is progressing as planned and that the second drawdown was approved for the Grant and would be passing through the DADC.

**B. Joint USDA Grant with Rural Development Participants Collaboration – Retail Product Development & Recruitment.** Director Herrit informed the board that the RDI and Valdosta State University was working on a Memorandum of Understanding (MOU) for participants.

- 10. Economic Development Report.** President and CEO Ms. Power & Director Herrit presented an Economic Development update (see attached report). No motions were made.
- 11. Ex-Officio Reports.**
- A. School Board** – Nicole Lecave was absent. A written report was submitted that the Dawson County School System was in good operating condition and that they were a little over half capacity.
  - B. EWSA** – Brooke Anderson was absent. No report. No motions were made.
  - C. County Government** – Chris Gaines reported that they would be looking at a job description for the new City Manager at the beginning of next year and that they have hired a new Director of Public Works..
  - D. Chamber of Commerce** – Mandy Power reminded everyone attending of the upcoming Chamber events. No motions were made.
- 12. Adjournment.** The Chair opened the floor to entertain a motion to adjourn the January 17, 2023, meeting. Dr. Turner made a motion to adjourn the meeting. Tony Passarello seconded the motion. Passed 5-0. Trapnell, Passarello, Allen, Fedoruk, & Turner in favor. None opposed. The meeting was adjourned at 6:59 P.M.

Attachments to these minutes on file: Board Meeting Packet, Sign-in sheet, Agenda, Minutes from December 20, 2022, Regular Meeting, 2022 Budget Balance Sheet & Statements of Revenue and Expenses, Economic Development Update.

Respectfully submitted,

Kevin L. Herrit, AICP, EDFP Director of Economic Development