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**DEVELOPMENT AUTHORITY**  
OF DAWSON COUNTY

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**Development Authority of Dawson County**  
**Regular Meeting Minutes**  
**February 6, 2024**

**Location:** The meeting will be conducted at the Dawson County Chamber of Commerce building, located at 44 Commerce Drive, Dawsonville, GA, and simultaneously, a remote meeting via video conference.

**Attendees:** Brian Trapnell; Jere Allen, Chair; Tony Passarello, Treasurer; Lynn Jackson; Gary Vaughters; and Dr. Carroll Turner, Secretary.

**Absent:** Dennis Fedoruk.

**Ex-Officio:** Dawson County Chamber of Commerce President & CEO Mandy Power and Commissioner Emory Dooly.

**Guests:** Kevin Herrit, Director of Economic Development; Kathy Papa, DCA Region 2 Representative; and Julie Hansen with Dawson News.

**Call to Order.** Called to Order at 6:24 pm by Jere Allen, Chair.

- 1. Announcements:** Mr. Trapnell announced that he would resign after this meeting, thanked the Authority for allowing him to serve and wished the Authority well in all their endeavors.
- 2. Approval of the advertised Location, Quorum & Attendance:** The Chair noted that a quorum was present and thanked everyone for being in attendance.
- 3. Approval of the Agenda:** The Chair requested a motion on the draft agenda (previously provided to the Board electronically). Motion to approve the agenda made by Tony Passarello. Seconded by Carroll Turner. Passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. No discussion. None opposed.
- 4. Approval of the Minutes:** The Chair opened the floor to discuss the Special Called meeting minutes of the January 3, 2024, meeting, as previously provided to the Board electronically. The Chair requested a motion to approve the Minutes as presented. Tony Passarello motioned to accept the January 3, 2024, minutes as written. Dr. Carroll Turner seconded the motion. Passed 6-

0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. No discussion. None opposed.

**Financial Report:** Tony Passarello gave an overview of finances (see attached Balance Sheet & Statements of Revenues and Expenses). A motion was made by Brian Trapnell to accept the January 2024 Financial Report as presented. Motion seconded by Dr. Carroll Turner. Passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. No discussion. None opposed.

**5. New Business:**

**A. Presentation on Workforce Housing:** Kathy Papa, the Georgia Department of Community Affairs Region 2 representative, gave a presentation on Workforce Housing and fielded questions at the end of her presentation.

**The Chair called a recess from 7:00 pm to 7:04 pm to confer with board members on open officer sets, procedures, and duties for those positions. After recess, Dr. Turner announced that he was resigning as the Secretary of the Development Authority and submitted documentation.**

**6. Old Business:**

**A. Election of Vice-Chair and Secretary:** Jere Allen asked if there was a motion for Vice-chair. Brian Trapnell made a motion to appoint Dr. Turner as Vice-chair. Gary Vaughters seconded the motion. The motion passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. There was no discussion. None opposed it. The Chair then asked if there was a motion to fill the vacated position of Secretary. Brian Trapnell made a motion to appoint Gary Vaughters as the Secretary. Dr. Turner seconded the motion. The motion passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. There was no discussion. None opposed it.

**B. BTD Performance and Accountability:** Director Herrit presented the Performance and Accountability document from BTD to the Board. The Chair asked the Board to review the changes and asked if there was a motion to approve the document. Dr. Turner made a motion to approve the document as submitted. Trapnell asked if BTD had reviewed the document. Director Herrit indicated that they had not reviewed the document but had been consulted on it, and once the draft was approved for forwarding to BTD, they would have time to respond and make edits. Brian Trapnell seconded the motion. The motion passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. There was no discussion. None opposed it.

**C. DADC Contract Services with Chamber:** President and CEO Mandy Power introduced the new DADC Contract for Services with the Dawson County Chamber of Commerce. Ms. Powers presented copies to the Board and asked if they had any questions after reviewing the document. The Board had no questions, and Brian Trapnell made a motion to approve the Contract for Services with the Chamber of Commerce. Dr. Turner seconded the motion. The motion passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. There was no discussion. None opposed it.

7. **Economic Development Report:** Director Herrit mentioned that The Chair and Vice-chair would be attending the Georgia Department of Education's Advancing Georgia's Manufacturing Talent Pipeline workshop on March 21, 2024. No action was taken, and no motions were made.
8. **Ex-Officio Reports:** President and CEO Ms. Power updated the board on events and initiatives that the Dawson County Chamber of Commerce scheduled over the next few months and reminded the Board that TSPLOST was on the ballot for the May election and that the Chamber would be promoting education about the TSPLOST at a townhall. No action was taken, and no motions were made.
9. **Executive Session:** Brian Trapnell moved to enter the Executive Session at 8:21 p.m. for the purposes of land acquisition, and Gary Vaughters seconded the motion. The motion passed 6-0. Trapnell, Allen, Passarello, Jackson, Vaughters, and Turner were in favor. There was no discussion. None opposed the motion.
10. **Adjournment:** Bryan Trapnell presented the motion to adjourn, which Gery Vaughters seconded. All attendees were in favor, and the meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Gery Vaughters, Secretary - Development Authority of Dawson County