



DAWSON COUNTY GOVERNMENT  
25 Justice Way, Suite 2233  
Dawsonville, GA 30534  
(706) 344-3501

## **OPERATOR I**

DAWSON COUNTY PUBLIC WORKS – TRANSFER STATION  
Full-Time/Hourly/Non-Exempt

### **JOB SUMMARY**

This position assists with the construction and maintenance of the county Solid Waste Program. Primary duties include operating mowers, utilizing small equipment and hand tools to maintain the Transfer Station and Landfill grounds; and other related duties as assigned. Successful performance helps ensure safe and serviceable Solid Waste Program.

### **ESSENTIAL DUTIES**

- Operate mowers to maintain the Transfer Station and Landfill grounds
- Operate small equipment and hand tools to repair and maintain the Transfer Station and Landfill grounds
- Operate a chainsaw and chipper to clear limbs and debris from Transfer Station and Landfill grounds
- Place warning signs around work areas
- Operate equipment to pack solid waste as required
- Perform other related duties as assigned

### **KNOWLEDGE / SKILLS / ABILITY**

#### **KNOWLEDGE OF:**

- County policies and procedures pertaining to the Transfer Station, Landfill & Solid Waste Program.
- County geography, including the location the Transfer Station and Landfill grounds.
- Department and OSHA safety rules and regulations.

#### **SKILL IN:**

- Operating and general maintenance of chainsaws and other light equipment.
- Operating a mini excavator and loader for purpose of moving solid waste.
- Dealing with the public.
- Verbal and written communication.

#### **ABILITY TO:**

- Read, write, and perform basic mathematical calculations.
- Perform some heavy lifting.

**GUIDELINES**

Guidelines include State Department of Transportation road maintenance and traffic guidelines, county and department policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

**CONTACTS**

- Contacts are typically with co-workers and the general public.
- Contacts are typically to exchange information and provide services.

**ADA MINIMUM REQUIREMENTS**

**Scope of Performance:** The purpose of the position is to assist with the construction and maintenance of County’s Solid Waste Program.

**Physical Ability:** The work is typically performed while sitting, standing, walking, bending, crouching, or stooping; and the employee must be able to stand long periods of time. The employee is frequently required to lift light and heavy objects, up to 25 pounds regularly and up to 80 pounds occasionally, climb ladders and use tools or equipment requiring a high degree of dexterity.

**Environmental Factors:** The work is typically performed outdoors. The employee may be exposed to noise, dust, dirt, grease, and machinery with moving parts, and inclement weather. The work requires the use of protective devices such as mask, goggles or gloves.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

The Transfer Station Operator I may be required to manage inmate labor on occasion.

**MINIMUM QUALIFICATIONS / CERTIFICATIONS**

- Applicant must be 18 years of age or older.
- Applicant must have ability to read, write, and perform basic mathematical calculations; high school diploma or equivalent is preferred.
- Applicant must have possession of or the ability to readily obtain a driver’s license issued by the State of Georgia and a satisfactory Motor Vehicle Record (MVR).
- Applicant must pass a background check and drug screening.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have read the above job description and understand the requirements.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_.