



**COMMERCIAL PERMIT APPLICATION;
SITE DEVELOPMENT PERMIT APPLICATION**

Commercial Building: First Submittal – Submit Pdf of Plan sets. **\$400.00 Plan Review Fee**
Final Submittal – submit Pdf of plan set, 2 sets stamped plans

Tenant Improvement (*change of use*): First Submittal – Submit Pdf of Plan set **\$400.00 Plan Review Fee**
Additional reviews are assessed fees.
Final Submittal – submit Pdf of plan set, 2 paper copies of stamped plans

Commercial Swimming Pool: First Submittal – Submit Pdf of plan set. **\$400.00 Plan Review Fee**
Final Submittal – submit Pdf of plan set, 2 paper sets of Stamped Plans

Site Development: First Submittal – Submit Pdf of Plan set; review set must include site, grading, hydrology study, erosion control, utility plan, recorded plat, landscape plan, exterior lighting, and transportation study (*if applicable*). **\$1,400.00 Plan Review Fee**
Final Submittal – submit Pdf of plan set, 3 paper copies of Stamped Plans

All plans submitted must include a coversheet with a complete project description and contact information.

All plans for additions, build outs, tenant changes, and renovations must show the project location in relation to the entire existing floor/structure of the building in which said construction is proposed.

A complete set of approved plans **SHALL BE MAINTAINED ON THE CONSTRUCTION SITE** for inspections 24/7.

All revisions to plans shall be approved prior to the start of the said construction.

Name of Project: _____

Description of Project: _____

Location of Project: _____

Tax Map & Parcel # _____

Directions to the site: _____

Total Project Square Foot Under Roof	Estimated Cost of Project	Disturbed Acreage

Applicant Name: _____

Applicant Company: _____ **E-mail:** _____

Applicant Mailing Address: _____

Owner Name: _____

Owner Company: _____ **E-mail:** _____

Owner Mailing Address: _____

24-Hour Emergency Contact _____

Contact Phone Number: _____

*Please note a contractor is not required at time of submittal; however, approved plans and permits will only be issued to contractors licensed through the State of Georgia. All contractors must have **GSWCC certifications for land disturbance**.*

All projects must be designed in accordance with the following adopted codes:

- 2018 International Building Code with Georgia Amendments
- 2018 International Residential Code with Georgia Amendments
- 2018 International Swimming Pool and Spa Code with Georgia Amendments
- 2018 International Fire Code with Georgia Amendments
- 2018 International Plumbing Code with Georgia Amendments
- 2018 International Mechanical Code with Georgia Amendments
- 2018 International Fuel Gas Code with Georgia Amendments
- 2015 International Energy Conservation Code with Georgia Amendments
- 2023 National Electrical Code with Georgia Amendments
- 2010 Department of Justice ADA Requirements
- Dawson County Land Use Ordinance / Tree Preservation
- Georgia Soil and Water Conservation Commission rules and regulations

Acknowledgement / Initial: _____

Signature of Applicant/Applicant's Representative

Date