

Minutes
Dawson County Board of Tax Assessors
Thursday, July 6, 2023

The Board of Tax Assessors met on July 6, 2023, at 8:30 a.m. with the following persons present:

Jo Ann Hause, Chairperson
Tom Camp, Vice-Chairperson
Sam Guthrie, Member
Roxanne Howard, Member
Elaine Garrett, Chief Appraiser
Travis Kanehl, Secretary
Terry McCormick, LCM
Kelly McCormick, LCM

Chairperson Hause called the meeting to order.

Chairperson called for the approval of the agenda.

- Mr. Camp made a motion for the agenda to be approved, seconded by Mr. Guthrie. All members voted unanimously for the approval of the agenda.

The Board read the May 2, 2023 and May 9, 2023 minutes. Ms. Howard made a motion, seconded by Mr. Camp to approve the Minutes. All members voted unanimously for approval. (Document # 1)

Chairperson Hause called for Digest Changes.

- Ms. Garrett presented the digest changes for May and June. Mr. Guthrie made a motion to approve the digest changes, with a second by Ms. Howard. All members voted unanimously for approval. (Document #2)

The performance report for both May and June, 2023 were presented by Ms. Garrett

Chairperson Hause called for an appeal update.

- Ms. Garrett presented the board with the final number of appeals received during this year's appeal timeline. She stated that we have received 2,539 appeals for 2023.

Chairperson Hause called for an update on Conservation Use Covenants. (Document #3)

- Ms. Garrett presented the board with 22 CUVA applications filed during the appeal timeline. She recommended that the board approve all 22 covenants. Mr. Camp made a motion to accept the applications, seconded by Mr. Guthrie. All members voted unanimously for approval. (Document #4)

Chairperson Hause called for the approval of the digest.

- Ms. Garrett presented the board with the Sales Ratios for 2023. (Document #5)
- Ms. Garrett also presented the board with the 2023 Digest. She explained the digest to the Board and answered all questions that were asked. Mr. Camp made the motion to approve the 2023 digest, seconded by Mr. Guthrie. All members voted unanimously for approval. (Document #5)

Chairperson Hause called for old business.

- None was presented.

Chairperson Hause called for new business:

- Ms. Garrett presented the Board with an amendment to policy 19 of the Dawson County Board of Assessors Policy and Procedure Handbook. Mr. Camp made a motion, seconded by Ms. Howard to amend policy 19 as presented. All members voted unanimously in to approve the request. (Document #6)

Mr. Guthrie made a motion to adjourn the meeting and go into executive session, with a second from Ms. Howard. All members voted unanimously to end the regular session and go into executive session for matters of personnel and budget.

Mr. Guthrie made a motion to adjourn executive session, with a second from Ms. Howard. All members voted in favor to adjourn executive session.

Mr. Guthrie made a motion to adjourn the meeting, with a second from Ms. Howard. All members voted in favor to adjourn the meeting.

Respectfully Submitted,
Elaine Garrett, Chief Appraiser

Members: _____

